



East Bay Plantation

Board Meeting Agenda **06 February 2021 1.5 hour**

Treasurer report

- Status of annual dues (non-payment letters) / any non-payments from 2020?
- Turnover of the checkbook and debit card issuance
- Fidelity bond and audit
- Look into tax issue (1099s not provided to vendors)

Pool report

- Repair of pool pump
- Security cameras

Welcoming committee

- New owners
- Homes for sale
- Community watch program

ARC

- Violations & request report
- Re-vote for committee member – Scott L. (held over from 23 Jan meeting)
- Vote for ARC liaison position

Media committee

- Pay dues online (June target date)
- Fillable ARC form online (July target date)
- Website update with meeting dates, agenda, minutes, etc
- Newsletter & Facebook

Old business – held over from 9 & 23 Jan meetings

New business:

Establish Fines committee

Capital improvements / projects:

1. Pool/tennis parking lot
2. Tennis court resurface / new net (get with Gustav @ 3814)
3. Pool fence (5-6 ft), tennis court fence, swipe card access
4. Paint curb at entry (yellow reflective)
5. Repair of wood fencing / replace with wall? at front of community by AT&T box
6. Repair of crumbling concrete down spouts / road repair (City of Melbourne)
7. Replacement of south fence with concrete wall? Wood fencing needs minor repair
8. Update/fix landscaping at front entry
- 9 Inventory HOA property:
 - a. storage unit - sell off or trash old/unused items
 - b. keys issued - sign out sheet (re-key areas as needed)
10. Get into compliance with FL regulations (go over list of non-compliances)
 - a. file new directors with state
 - b. file tax documents
11. Digitize old records / documents / clean out storage unit of old items – purge old records per FL statute requirements